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Kelly Knight, MSP
100 McDonald Street, J12
Lafayette, LA 70506

LOUISIANA ETHICS ADMINISTRATION PROGRAM
P.O. Box 4368
Baton Rouge, Louisiana 70821

RE: Contracting with Louisiana Community and Technical College System

March 18, 2016


To whom it concerns,

I am writing for an opinion on the ability for me to contract with the Louisiana Community and Technical College System (LCTCS) for survey and consulting services. I am a former employee of LCTCS, working as the Director of Financial Aid at South Louisiana Community College from October 2012 to January 2016. I am no longer employed by LCTCS or any of its colleges, but own a consulting firm doing business with community colleges across the country.

The services I propose to provide LCTCS will include developing and administering survey instruments to individuals who have applied to attend any of the LCTCS affiliated colleges, but for whatever reasons chose not to actually register to take courses with those colleges. This information will then be used by LCTCS to inform its enrollment/recruiting strategies for future semesters.

This is not a service I have provided previously in my capacity as an agency head (Director of Financial Aid, SLCC), and involves surveying individuals who are at present not students in the LCTCS colleges.

Your ~~opinion on~~ this matter is appreciated,


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